

Placer LAFCO  
 110 Maple St.  
 Auburn, CA 95603  
 530-889-4097

SB 272 Enterprise Systems Catalog:

VENDOR AND PRODUCT:	MICROSOFT OFFICE PROFESSIONAL, Microsoft Corporation
SYSTEM PURPOSE:	Word, Excel, PowerPoint, Publisher, OneNote
CATEGORIES/TYPES OF DATA:	Document and reports creation, data analysis, spreadsheets, word processing, customs databases, presentations, calendaring, tasks, and other notes
DEPT/PRIMARY CUSTODIAN:	Not Applicable
FREQUENCY OF COLLECTION:	As Needed
FREQUENCY OF UPDATE:	As Needed
VENDOR AND PRODUCT:	MICROSOFT EXCHANGE, Microsoft Corporation
SYSTEM PURPOSE:	Email, calendaring, contacts, tasks, note
CATEGORIES/TYPES OF DATA:	Repository containing emails, calendaring, contacts, tasks and notes.
DEPT/PRIMARY CUSTODIAN:	Not Applicable
FREQUENCY OF COLLECTION:	As Needed
FREQUENCY OF UPDATE:	As Needed
VENDOR AND PRODUCT:	BOX, Box, Inc.
SYSTEM PURPOSE:	Cloud Content Management and File Sharing
CATEGORIES/TYPES OF DATA:	Administrative Documents, Board Meeting Information, and Financial Information
DEPT/PRIMARY CUSTODIAN:	Not Applicable
FREQUENCY OF COLLECTION:	As Needed
FREQUENCY OF UPDATE:	As Needed
VENDOR AND PRODUCT:	DROPBOX, Dropbox, Inc.
SYSTEM PURPOSE:	Cloud Content Management and File Sharing
CATEGORIES/TYPES OF DATA:	Administrative Documents, Board Meeting Information, and Financial Information
DEPT/PRIMARY CUSTODIAN:	Not Applicable,
FREQUENCY OF COLLECTION:	As Needed
FREQUENCY OF UPDATE:	As Needed
VENDOR AND PRODUCT:	WORKDAY, Workday Inc.
SYSTEM PURPOSE:	Financial Information, Administrative Documents
CATEGORIES/TYPES OF DATA:	Financial Information, Payroll, Human Capital Management
DEPT/PRIMARY CUSTODIAN:	Not Applicable

FREQUENCY OF COLLECTION:	As Needed
FREQUENCY OF UPDATE:	As Needed
VENDOR AND PRODUCT:	Adobe Acrobat Pro DC
SYSTEM PURPOSE:	Create, edit, view, and scan to .pdf files
CATEGORIES/TYPES OF DATA:	Administrative Documents, Board Meeting Information, Financial Information, and Special Reports
DEPT/PRIMARY CUSTODIAN:	Not Applicable
FREQUENCY OF COLLECTION:	As Needed
FREQUENCY OF UPDATE:	As Needed